



# Village of Depew

Municipal Building • 85 Manitou St. • Depew, NY 14043  
716-683-1400 • 716-683-1398 (fax)  
www.villageofdepew.org

## JOB APPLICATION FORM

Date: \_\_\_\_\_ POSITION APPLIED FOR: \_\_\_\_\_

### PERSONAL INFORMATION:

Name: \_\_\_\_\_

FIRST MIDDLE LAST

Street Address: \_\_\_\_\_

CITY STATE ZIP

Telephone Number: \_\_\_\_\_  Home  Cell  Work

Are you eligible to work in the United States?  Yes  No

If you are under the age of 18, do you have an employment/age certificate?  
 Yes  No

Have you ever been convicted of or pleaded no contest to a felony?  
 Yes  No

If yes, please explain: \_\_\_\_\_

Do you possess a valid driver's license:  Yes  No

If yes, what types of License? \_\_\_\_\_

**EMPLOYMENT HISTORY:** Please provide the following information of your past and current employers, assignments or volunteer activities, starting with the most recent (use additional sheets if necessary). Explain any gaps in employment.

Name Address Telephone Number

Starting Job Title/Final Job Title Immediate Supervisor and Title

Dates Employed: From: \_\_\_\_\_ To: \_\_\_\_\_

Hourly Rate/Salary: Start: \_\_\_\_\_ Final: \_\_\_\_\_

Summarize the type of work performed/job responsibilities: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact for a reference?  Yes  No  Later

Name \_\_\_\_\_ Address \_\_\_\_\_ Telephone Number \_\_\_\_\_

Starting job Title/Final Job Title \_\_\_\_\_ Immediate Supervisor and Title \_\_\_\_\_

Dates Employed: From: \_\_\_\_\_ To: \_\_\_\_\_

Hourly Rate/Salary: Start: \_\_\_\_\_ Final: \_\_\_\_\_

Summarize the type of work performed/job responsibilities: \_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

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Name \_\_\_\_\_ Address \_\_\_\_\_ Telephone Number \_\_\_\_\_

Starting job Title/Final Job Title \_\_\_\_\_ Immediate Supervisor and Title \_\_\_\_\_

Dates Employed: From: \_\_\_\_\_ To: \_\_\_\_\_

Hourly Rate/Salary: Start: \_\_\_\_\_ Final: \_\_\_\_\_

Summarize the type of work performed/job responsibilities: \_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact for a reference?  Yes  No  Later

**EDUCATIONAL HISTORY:**

SCHOOL	ADDRESS OF SCHOOL	NUMBER OF YEARS COMPLETED	MAJOR	DEGREE OR DIPLOMA

**REFERENCES:** *(Please list three)*

NAME/TITLE	OCCUPATION	RELATIONSHIP	PHONE NUMBER

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct. I understand that any information provided by me that is found to be false or misrepresented in any respect, will be sufficient cause to cancel further consideration of this application or immediately discharge me from the employer's service, whenever it is discovered. I expressly authorize, without reservation, the employer and its representatives, employees and agents to contact and obtain information from all references provided by me on this application. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me. I understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that the federal immigration laws require me to complete an I-9 Form in this regard.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date