

VILLAGE OF DEPEW
85 Manitou Street
Depew, New York 14043
716-683-1400

CHECKLIST FOR INSTALLING A SWIMMING POOL

All Village permits require a copy of the most recent property survey.

Building permit fee varies on type and size of pool.

Duration of permit is six (6) months.

****In order to approve permit, a copy of the contractors' workers compensation insurance must be on file in the Village Clerk's Office. If homeowners are performing work themselves, they need to complete the necessary form in Village Clerk's office & have it properly notarized. (A notary may be available at the Village Hall)**

The following requirements apply:

1. All swimming pools must be ten (10) feet from side & rear property lines and all structures.
2. All swimming pools must be enclosed by a minimum of four (4) foot high fence. This fence can be around the pool or the entire rear yard.
3. Fencing must include a locking gate. Locking device must be at least four (4) feet off the ground.
4. All new swimming pools must have a pool alarm as required by New York State.
5. A "swimming pool" is any pool having a water depth exceeding 18 inches.
6. Need building permit if over 300 cubic feet (HxWxL).
7. A copy of the most recent survey with the pool marked on it must be provided.
8. Call NYSEG (New York State Electric & Gas) 1-800-572-1111 to get clearance for the pool. (NYSEG will fax us a copy)

Instructions for obtaining a swimming pool permit from the Village of Depew

1. Call NYSEG for pool clearance
2. Bring copy of most recent survey with pool location to Village Clerk's Office.
3. Fill out building application form to include:
 - a. Property owners name, address & contact information.
 - b. Description of pool including who is installing and cost.
 - c. Signature of person obtaining pool permit.
4. Pay appropriate fee by cash, or check payable to "Village of Depew".
5. The original written permit will be mailed to address of *property owner*. If the applicant would like a *copy* of the permit mailed to the contractor, it must be specified when applying for application.