

VILLAGE OF DEPEW
85 Manitou Street
Depew, New York 14043
716-683-1400

CHECKLIST FOR BUILDING A SHED

All Village permits require a copy of the most recent property survey.

MAXIMUM SIZE OF THE SHED WITHOUT APPLYING FOR A VARIANCE IS: 10 FEET WIDE, 12 FEET LONG AND 10 FEET HIGH.

Building permit fee is \$25.00.

Duration of permit is six (6) months.

****In order to approve permit, a copy of the contractors' workers compensation insurance must be on file in the Village Clerk's Office. If homeowners are performing work themselves, they need to complete the necessary form in Village Clerk's office & have it properly notarized. (A notary may be available at the Village Hall)**

The following requirements apply:

1. Shed must be three (3) feet from property lines along the side and rear of shed.
2. For corner lots the setback will be the same as for the principal building.
3. For corner lots the front of the house will be determined by the street address.
4. Shed cannot be built beyond the rear building line.
5. A copy of the most recent survey with the shed marked on it must be provided.

Instructions for obtaining a shed permit from the Village of Depew

1. Bring copy of most recent survey with shed location marked on it to Village Clerk's Office.
2. Fill out building application form to include:
 - a. Property owners name, address & contact information.
 - b. Description of shed including who is installing and cost.
 - c. Signature of person obtaining shed permit.
3. Pay appropriate fee by cash, or check payable to "Village of Depew".
4. If homeowners are performing work themselves, they need to complete the necessary form in Village Clerk's office & have it properly notarized.
5. If a contractor is performing the work, a copy of the contractors' workers compensation insurance must be on file in the Village Clerk's Office.
6. The original written permit will be mailed to address of *property owner*. If the applicant would like a *copy* of the permit mailed to the contractor, it must be specified when applying for application.