

VILLAGE OF DEPEW
85 Manitou Street
Depew, New York 14043
716-683-1400

CHECKLIST FOR BUILDING A GARAGE

All Village permits require a copy of the most recent property survey.

Building permit fee is \$30.00 for a one (1) car garage (20 feet x 24 feet)
Building permit fee is \$50.00 for a two (2) car garage (24 feet x 24 feet)

Duration of permit is six (6) months.

****In order to approve permit, a copy of the contractors' workers compensation insurance must be on file in the Village Clerk's Office. If homeowners are performing work themselves, they need to complete the necessary form in Village Clerk's office & have it properly notarized. (A notary may be available at the Village Hall)**

The following requirements apply:

1. 24 feet x 24 feet is maximum size allowed.
2. Detached garage must be ten (10) feet from dwelling.
3. Detached garage must be minimum three (3) feet from rear and side lot lines.
4. Attached garage must be minimum six (6) feet from the side lot lines.
5. Attached garage must have fire-rated separator wall between garage and dwelling to the underside of the ceiling.
6. A copy of the most recent survey with the garage marked on it must be provided.

Instructions for obtaining a garage permit from the Village of Depew

1. Bring copy of most recent survey with garage location marked on it to Village Clerk's Office.
2. Fill out building application form to include:
 - a. Property owners name, address & contact information.
 - b. Description of garage including who is installing and cost.
 - c. Signature of person obtaining garage permit.
3. Pay appropriate fee (\$30 or \$50) by cash, or check payable to "Village of Depew".
4. If homeowners are performing work themselves, they need to complete the necessary form in Village Clerk's office & have it properly notarized.
5. If a contractor is performing the work, a copy of the contractors' workers compensation insurance must be on file in the Village Clerk's Office.
6. The original written permit will be mailed to address of *property owner*. If the applicant would like a *copy* of the permit mailed to the contractor, it must be specified when applying for application.