

Village of Depew  
Attn: Building Dept  
85 Manitou St  
Depew NY 14043  
716-683-1400

Date \_\_\_\_\_

Project Name \_\_\_\_\_

Applicant \_\_\_\_\_

Location \_\_\_\_\_

**VILLAGE OF DEPEW GENERAL INFORMATION SHEET**

**REQUIREMENTS FOR SITE PLAN REVIEW, NEW DEVELOPMENTS, REQUEST FOR REZONE, SPECIAL USE PERMIT AND MAJOR ADDITIONS:**

- \_\_\_\_\_ **10** Copies of Project Description Sheet
- \_\_\_\_\_ **10** Copies of General Information Sheet
- \_\_\_\_\_ **Original and 9** Copies of SEQR Form
- \_\_\_\_\_ **10** Copies of proposed site plan. Plans are to be folded.

**SITE PLAN SHALL BE CLEARLY MARKED AND CONTAIN THE FOLLOWING:**

- \_\_\_\_\_ Name and address of applicant and authorization of owner if different from applicant.
- \_\_\_\_\_ Names and addresses of owner(s) of record, if different from applicant.
- \_\_\_\_\_ Name and address of person or firm preparing plan.
- \_\_\_\_\_ Current zoning classification of property, including exact zoning boundary if in more than one district.
- \_\_\_\_\_ North arrow, scale, date and revision block.
- \_\_\_\_\_ Area map of location.
- \_\_\_\_\_ Property layout showing all dimensions, at an appropriate Engineer's scale and names of owners adjoining parcels.
- \_\_\_\_\_ Location and size of all building (proposed and existing), showing dimensions of side yards, rear yards, front setbacks and separation. Zoning Dimensions enforced. Any relief sought from zoning dimensions shall require a variance from the Zoning Board of appeals.
- \_\_\_\_\_ Locations, widths and names of existing streets and proposed site access. Include:
  - Width
  - Radius
  - Reference dimensions from the nearest street
  - Intersections
  - Yield sign at each egress.

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- Layout of all on site off-street parking, showing:
- Access Drives
  - Spaces
  - Barricades
  - Cross-sections of paving
  - Overall dimensions
  - Provide handicapped parking spaces to conform to A.N.S.T. 117.1
  - Show any truck loading areas
    - Boundaries between vehicle circulation areas and other areas shall be curbed. If concrete wheelstops or bumper high barricades are to be provided, these should also be shown.
    - Consideration should be given to pedestrian walkway requirements.
- Number of required spaces should be in accordance with Village Codes.
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- Water service location showing: proposed line and existing main size, location of hydrants and sprinkler hook-up connections. Include locations of nearest hydrant off-site.
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- Sanitary Service showing location, proposed line and existing main size. Include all manhole rims and invert elevations, pipe slope, and construction materials, if appropriate.  
Any means of sewage disposal other than connection to existing system shall be detailed including location, design and construction materials. Include the estimated daily sanitary sewage flow and anticipated number of employees, if appropriate.
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- Grade and Drainage Plan shall include all receivers, line size, slop, construction materials and existing and proposed grade elevations. No storm water shall drain onto adjoining properties. All downspouts shall be connected to a storm service. Systems shall be designed for a minimum (25) year storm. Detention basins shall be designed for a (100) year storm.
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- Landscaping Plan shall show all landscaping, trees, shrubs, etc. and label them with name, type and size.
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- Clearing, Stripping and Soil Erosion Control Plan. One must obtain a permit before beginning any work on the project – Clearing, Stripping, or Demolition. Site preparation and construction shall be fitted to the vegetation, topography and other natural features of the site, and shall preserve as many as these features as possible. In general, the following shall be shown on the plan:
- Clearing Limits, stockpile areas, all temporary and permanent drainage, erosion and sediment control facilities. A time schedule which is keyed to the operations. Note on the Plan that stumps and brush may not be buried in the Village and that topsoil may not be removed from the worksite without a permit.
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- Location, design, and construction of all energy distribution facilities, including electric, gas, solar energy and public address systems. Exterior lighting should be provided and restricted to illuminating the building and/or premises only.

\_\_\_\_\_ Location of all signs for which permits are required under Village Ordinances, fences, and walls.  
\_\_\_\_\_ Snow storage and screened dumpster location.  
\_\_\_\_\_ Description of any Fire Suppression System(s), and any Fire Detection System(s).

I, \_\_\_\_\_ as owner/developer of  
\_\_\_\_\_, located at \_\_\_\_\_

**Village of Depew, to the best of my knowledge am submitting a completed packet for Site Plan  
Review.**

**SIGNED** \_\_\_\_\_ **DATED** \_\_\_\_\_