

Renewal Instructions for Snowplow Permits

Please submit the following for renewal of your Snowplow Permit for the 2009-10 Season.

1. The enclosed "Application for Snowplow Permit" – Please write legibly, answer all questions, include complete mailing address with Zip Code and print & sign the document on the signature line.
2. Fee: For 2009-10, the fees are listed on enclosed application.
3. New York State rules require that you show the Village of Depew:
 - a. A Certificate of Insurance showing separate Worker's Compensation policy number and separate Disability Policy Number with expiration dates. Certificate holder is to be the Village of Depew.
Please note that ACORD forms are NOT acceptable proof of New York State Workers' compensation or disability benefits insurance coverage!

OR

- b. Form CE-200 completely filled out and filed with Worker's Compensation. Form may be completed online with the NYS Workers Compensation Board (www.wcb.state.ny.us) if you are not required by Law to carry Workmen's Compensation and Disability. **No Snowplowing Permits will be issued if you do not file the above documents with your application and fee. Do not send partial packages of required documents, they will not be processed.**

In addition, the Village requires all businesses file a **Certificate of Liability**, with the Village of Depew listed as the Certificate Holder.